



Use of Campus Form

Seminary facilities are available, when not otherwise in use, to those in sympathy with our Christian stance and the purposes of the Seminary. Bookings are made through the Administrator.

A contact name, phone number, and details of affiliation of the individual group, are required at time of booking, together with an outline of the kind of activity for which the campus will be used.

Users are expected to return furniture to original positions, switch off all lights and fans, and close windows. Responsibility must be taken for any breakages or damage. The library would not normally be open or available. No food or drink is to be consumed in the chapel.

Our insurers have asked that we bring the following to your attention.

Any persons or organisations using buildings and other property of the Baptist Union should have Public Liability insurance to protect them for claims arising due to bodily injury or property damage sustained by others. Such users could in some circumstances be liable to the Baptist Union or its Insurers for loss of or damage to church property and they should therefore ensure that their Public Liability policy provides adequate protection to them in this regard.

HIRE CHARGES 2008:

Per Half Day or Evening Use of:

Chapel/Conference room/Lecture (per room)	\$55.00 incl. GST
or for seminars where a fee is charged, \$3 per head	\$55.00 min. incl. GST
Common Room (Bedroom, incl. use of kitchen facilities)	\$27.5 incl. GST p/night

By special arrangement only:

Use of kitchen/dining room for meals	\$33.00 incl. GST extra
or for morning/afternoon teas only	\$16.50 incl. GST extra

<u>Whole day:</u>	Twice the above rates.
<u>Whole day and evening use:</u>	3 times the above rates.
<u>Regular use:</u>	By arrangement with the Administrator